

Our After School Program (ASP) offers full-time and part-time plans\* to best meet the needs of our families. Please review the program guidelines for participation details.

Plan coverage is only valid for use on regular school days and does not apply towards "no school" days. There is an additional cost to use the ASP on "no school" days for all ages.



\*The FULL-day Preschool tuition includes ASP care from 3:15-6pm on regular school days; the SCHOOL-day Preschool tuition does not include ASP and a plan above may be added.

### DROP-IN & "NO SCHOOL" DAYS

|  | ENROLLED       | NON-ENROLLED   |
|--|----------------|----------------|
| DROP-IN/EARLY RELEASE (2:15pm dismissal) | \$25/day/child | \$25/day/child |
| NO SCHOOL DAYS                           | \$35/day/child | \$50/day/child |

Please note: on "no school" days, in addition to the daily rate/child, activity fees/child may be assessed at the time of the respective event to cover the cost of possible excursions, field trips, or vendors.

# TO REGISTER VISIT: stjcs.com/afterschool

505 E. Ridgewood St. Orlando, FL 32803 ph: 407-841-4432 fx: 407-648-4603 stjcs.com

## ASP DETAILS & EXTRA-CURRICULAR LEARNING PROGRAM

Please contact our Director of Student Life & Activities, Mrs. Jennifer McMullen, at (407) 841-4432 ext. 107 or jennifer.mcmullen@stjcs.com with any questions.

#### **HOURS OF OPERATION**

Our After School Program is open on normal school days from 3:15pm - 6pm and from 2:15pm - 6pm on early release Wednesdays. "No school" days, when the ASP is open, hours of operation will be 7am - 6pm.

#### LATE PICK-UP

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A late fee of \$1.00 per minute will charged for pick-ups occurring after 6pm. Please contact us so that we can set your child(ren)'s mind at ease regarding your delay. Late fees will be assessed to your FACTS account.

#### **DROP-IN & NON-REGISTERED MEMBERS**

The Drop-In fee will be assessed for students not picked up by 3:30 pm on normal school days (2:30 pm on early release days). Students not picked-up by this time will be checked into the ASP to ensure their safety. Fees will be assessed to your FACTS account. A one-time allowance for an ASP drop-in will be honored where the registration fee will be waived. Upon second use of the ASP, a part-time materials and registration fee of \$65/child will be auto-billed to your FACTS account. Part-time enrolled participants that go over their alloted days within a given calendar month will be billed the daily drop-in rate for each additional day used for the first month going over alloted plan days. If this occurs a second month, a participant's plan will automatically be upgraded to a full-time plan.

#### **REGISTRATION, BILLING, & PLAN CHANGES**

Online registration is required for After School Program (ASP) participation. Once enrolled, you will be auto-billed monthly through your FACTS account, regardless of usage. Registrants may only change plans twice within the academic school year. Changes will take effect the first of the month following receipt and acknowledgment of written/emailed request. Please send change requests to jennifer.mcmullen@stjcs.com and jossie.ramirez@stjcs.com.

#### **EXTRA-CURRICULAR LEARNING PROGRAM (ECLP)**



A variety of extra-curricular activities are available to all students (Preschool - Grade 8) on campus at the conclusion of the school day for a fee (regardless if a child is registered for our ASP). The ECLP offerings could include chess, dance, robotics, art, rocket building, Dinosaur Explorer, Spy Kids Detective Club, and much more! Classes run for a 6-8 week duration and offerings rotate in each of the 4 sessions. Visit stjcs.com/panther-life to learn more!